

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Wednesday, April 20, 2022 (5:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Tony DeHerrera Joel Gunn Darrell Nichols
<b>BOARD MEMBERS ABSENT:</b>	Ben Woody, Jr.
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education held a board workshop on Wednesday, April 20, 2022 at 5:00 p.m., in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:00 p.m.

**2.0 BRIEFING and APPROVAL ITEMS**

**2.1 Agenda for Current Board Meeting - Dr. Mizell**

Meeting agenda was reviewed with no changes noted.

**2.2 Minutes of Previous Board Meeting - Dr. Mizell**

Minutes from March 8, 2022 Regular Board Meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

Travel Requests:

- April 12: NM Facilities Management Assoc. Meeting, Albuquerque, NM
- April 24-26: RISE Convening, Albuquerque, NM
- April 26-27 or 27-28: THRIVE Convening, Albuquerque, NM
- June 2-4: School Law Conference, Albuquerque, NM
- June 26-30: PowerSchool University, Anaheim, CA
- July 10-14: PowerSchool University, Boston, MA
- July 14-16: NMSBA Leadership Retreat, Santa Fe, NM

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda with Revenue and Expenditure Reports, Check Listing, and Credit Card Charges for March. The budget is on track for this time of year. The carryover will come in handy with the mandated raises. Currently working on negotiated salaries. The annual review and approval of the FY22/23 Concession Services Contract with DJ's Pizza Place, owner Dale Maes. This will be the second

continuation of the Concessions Award. The Spring Budget workshop was held on April 6-8, 2022, with pertinent information shared. The District has a good cash position, although economically it's scary right now. Can go out for bond again in 2025, so keep all things in mind for future discussion.

## **2.5 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests:

Bloomfield High School

- Co-Ed Varsity Cheer -Concession at 4-H Rodeo and State Sanction Rodeo
- Krispy Kreme Donut Sales

## **2.6 Activity Requests - Dr. Mizell**

Activity Requests:

- University of New Mexico American Indian Day, Albuquerque, NM
- New Mexico Military Institute (NMMI) Tour, Roswell, NM
- SJC/FLC Hawk Tank Final Competition, Durango, CO
- Blanco: Swimming at Bloomfield Aquatic Center, Bloomfield, NM
- Senior Field Trip to Main Event Entertainment, Albuquerque, NM
- Central 3rd Grade Class: Bloomfield Aquatic Center, Bloomfield, NM

## **2.7 Academic Calendar for SY2022-2023 - Dr. Mizell**

The 2022-2023 calendar has a start date of August 15th for transition students, and August 16th for remaining students expect PreK which will begin on August 23rd. Graduation will be on May 19th for both BHS and CYB and the last day of school will be May 26th. Mondays will be early release days to allow for teacher training. Block schedule will change to accommodate the early release and PreK will not have school on Mondays.

## **2.8 Addition of Receptionist at Administration - Mrs. Hernandez**

This position has been restructured, item will be removed from the agenda.

## **2.9 Additional Occupational Therapist - Mrs. Benavidez**

The current Occupational Therapist (OT) provides services for 61 students between all 7 school sites. Services include, but are not limited to, evaluations, reporting, IEP preparation, meetings, entering notes into required software, etc. By hiring an additional OT, the current caseload will lighten per provider ensuring better services are being provided.

## **2.10 Addition of Instructional Resource Specialist at BHS - Mr. Burkholder**

The Instructional Resource Specialist (IRS) will support continuing instructional improvements, improved learning, and facilitate the professional growth of teachers. Effective learning is a byproduct of effective teaching. There is a large turnover rate at BHS this year. This position will provide interaction between staff as well as between students and staff. New teachers struggle with classroom management, site administrators must complete walkthroughs, provide timely feedback, implement a model to improve; this position will provide much needed support.

## **2.11 Addition of Academic Cohort Coach at BHS - Mr. Burkholder**

The Academic Cohort Coach (ACC) will provide extra support to at-risk students to help them graduate with their 4-year cohort, which will improve graduation rates. Much needed support for students in the bottom 20%. The ACC will provide face-to-face support for credit recovery. With a 71% graduation rate, that means many students are not graduating. With a credit recovery option for at-risk students at BHS, will be able to rescue these students and allow them to graduate with their 4-year cohort.

### **2.12 Addition of MLSS and Assessment Coordinator - Mr. Olivas**

State changes and mandates in regards to expectations in multi-layered system of support (MLSS) and assessment at the district level requires a dedicated staff member for support. The State has impacted cabinet level positions to be monstrous. There have been additional steps, procedures, and mandates concerning instruction, students of concern, et. The assessment was housed under the Director of Operations, however two years ago it was placed under the Director of Curriculum, it has now grown to be a stand-alone position, which would be a sub-cabinet position. This position will also serve as a proactive measure for the students that will need support.

### **2.13 Revisions to the Nutrition Section of the District Wellness Policy - Mr. Olivas**

The Public Education Department required additional information in the nutrition section of the District Wellness Policy to be in compliance. Students with dietary needs will be offered an alternative meal. The changes were made and will be submitted to the NMPED upon approval. The policy will be reviewed further for additional updates and approvals, as needed.

### **2.14 Impact Aid IPP Revisions - Ms. Marquez**

The Impact Aid application was submitted, as preapproved by the Board. Revisions were requested and completed regarding the Impact Aid Indian Policy and Procedures (IPP) with the Indian Education Committee (IEC) approval to be in compliance. The IPP wording had to match grant specifics.

### **2.15 Bilingual Application, Title 1, 2 and 3 Application: IED Grant - Ms. Marquez**

The NMPED application was submitted, as per preapproval by the Board. Overview of district-wide funding programs will be provided. The applications are very specific on how the funding must be utilized, supporting all departments. Imperative to be in compliance. Title 2 incorporates professional development and the grow your own program. There is a loss in Title 3, shown in PowerSchool and the loss of students. Signature forms will be submitted once approved.

## **3.0 DISCUSSION and REVIEW ITEMS**

### **3.1 Equity Council Update - Dr. Mizell**

Equity Council Members include: Dr. Mizell, Dale Maes, Tony DeHerrera, Joel Gunn, Ben Woody, Jr., Darrell Nichols, Desiraye Benavidez, Patricia Marquez, Veronica Tso, Verlynne Platero, and Chenoa Toledo. All were in attendance except Ben Woody, Jr., Verlynne Platero, Veronica Tso and Chenoa Toledo.

Mrs. Marquez noted that items 2.14 Impact Aid IPP Revisions and 2.15

### **3.2 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell briefly reviewed the report that was given to each Board Member. There are ongoing maintenance projects. As for athletics, BHS senior, Marc Armenta, was recognized by the NMAA Foundation. Baseball, softball and track are well underway. Summer camps will continue to be held for elementary students and secondary students will participate in summer camps for their respective sports. Personnel shows positions to be filled as well as the new hires since last meeting. Actively recruiting with a team traveling to Las Cruces to attend a job fair. Marketing is also taking place including radio ads to attract candidates.

## **4.0 ADJOURNMENT**

### **4.1 Adjourn Board Workshop**

Meeting was adjourned at 6:02 p.m.