

Board Submission Form  
Bloomfield School District

Meeting Date: 4/12/2022

Item Title: New positon-Additional Occupational Therapist

Action Requested By: Ehren Walsh Presented By: Desiraye Benavidez

Action Requested: Approval of an Additional Occupational Therapist (new position)

Item Summary: Currently we have one OT to service 7 schools with a 61 student caseload.

Brief History (if applicable): She is responsible for providing services to 61 students, including :  
evaluations, reporting, IEP preparation, meetings, and putting notes into Maxcapture for Medicaid reimbursement. When attending IEP meetings, she misses students services and has to make up those services.

Answer the following:

Request: New positon-Additional Occupational Therapist

Benefit or Impact to the District: By hiring another OT, this will lighten the load and services can be better provided to our students.

Reason for Request: \_\_\_\_\_

Cost: \_\_\_\_\_ What Budget: 25153

Mandate: \_\_\_\_\_ Yes \_\_\_\_\_ X No

Budget OR Grant: Budget: \_\_\_\_\_ Grant: \_\_\_\_\_

Summary By/Title: \_\_\_\_\_

Attachments: \_\_\_\_\_

Route for Staff Review:	Reviewed By:	Comments:
_____ Not Applicable	_____	_____
_____ Finance	_____	_____
_____ Purchasing	_____	_____
_____ Human Resources	_____	_____
_____	_____	_____
_____	_____	_____