

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, November 14, 2023 (6:00 PM)**

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## **ROLL CALL**

<b>BOARD MEMBERS:</b>	Dale Maes Tony DeHerrera Joel Gunn David Salcido
<b>BOARD MEMBERS ABSENT:</b>	Ben Woody, Jr.
<b>SUPERINTENDENT:</b>	Phyllis Maestas, Representation for Dr. Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

## **1.0 CALL TO ORDER**

### **1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum**

The Bloomfield School District Board of Education held a board meeting on Tuesday, November 14, 2023 at 6:00 p.m., in the Administration Building Boardroom, 325 N Bergin Lane, Bloomfield, NM 87413. A determination of a quorum was made followed by the invocation and Pledge of Allegiance.

The meeting was called to order at 6:14 p.m.

## **2.0 MEETING AGENDA**

### **2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with one change, amend the closed session. No closed session will be held.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**David Salcido**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Joel Gunn	Yes
David Salcido	Yes

## **3.0 CONSENT AGENDA**

### **3.1 Approval of Consent Agenda to include Previous Meeting Minutes and Travel Requests**

Minutes from October 10, 2023 Regular Board Meeting.

Travel Requests:

\*October 24-25, 2023: Navajo Nation Division of Dine Education (DODE) Dine Language Proficiency Assessment Professional Development, Albuquerque, NM

\*November 8-11, 2023: La Cosecha, Albuquerque, NM

\*November 13-15, 2023: Construction Seminars, Albuquerque, NM

\*November 26-27, 2023: PSI Testing, Albuquerque, NM

**Recommendation:** Superintendent recommends approval of the consent agenda.

**ORIGINAL - Motion**

Member (**Joel Gunn**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes Yes

Tony DeHerrera Yes

Joel Gunn Yes

David Salcido Yes

## **4.0 BUSINESS CONSENT AGENDA**

### **4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes Budget Increase, Decrease, Transfer and Maintenance BARs for October 2023.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

**ORIGINAL - Motion**

Member (**David Salcido**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes Yes

Tony DeHerrera Yes

Joel Gunn Yes

David Salcido Yes

## **5.0 SUPERINTENDENT'S REPORT/DISCUSSION**

### **5.1 Report & Discussion of District Activities - Mrs. Maestas**

Mrs. Maestas provided a typed report to Board Members during the workshop detailing updates for the Maintenance Department, Athletic Department and Personnel updates. Mrs. Maestas reported out on maintenance to include personnel new hires and vacancies. Project updates include district wide re-keying which are waiting on the intruder function locks, closers, keys and cores that were shipped on 10/13/23. Irrigation Ditch has been repaired and a contingency plan is being discussed for future water supply backup plan. Water truck are being built by Roberts Trucking and Largo Tank. Six new 2500 gallon tanks were plumbed in to the irrigation for backup watering. The roofing at the aquatic center and administration building need to repair the leaking failing roofs, estimated cost for the aquatic center is \$250K and the administration building is \$250K. She mentioned looking to re-coat the roof to by the district another 5 years. Mrs. Maestas also mentioned receiving pricing to update old outdated custodial equipment. The new greenhouse was installed at Naaba Ani and the BHS greenhouse is moved from behind the welding shop to behind the aquatic center. Upgrading at the Family Resource Center continues with 60% completed. Central Primary is waiting on the proposal from Souder Miller to repair the cracked wall due to tree roots from outside the building. Mrs. Maestas mentioned the completed projects to include the upgrades to the BHS Stadium Press Box, Custodial Training and the PSFA Violations due to blocked emergency exits. Pictures were included for the roofing at the Aquatic center, Family Resource Center upgrades and the Mesa Alta walking path. Mrs. Maestas thanked the Board for their support.

## **6.0 PRESENTATIONS**

### **6.1 Naaba Ani Elementary - Mrs. Griffith**

Mrs. Griffith provided a PowerPoint presentation to include enrollment and class sizes, total student enrollment is 400. She also provided NM-MSSA data to include proficiency rates and improvement and progress rates. The NWEA Fall Reading Test shows 1<sup>st</sup>-20<sup>th</sup> at 31% percentile, 21<sup>st</sup>-40<sup>th</sup> at 24% percentile, 41<sup>st</sup>-60<sup>th</sup> at 22% percentile, 61<sup>st</sup>-80<sup>th</sup> at 16% percentile and 80<sup>th</sup> at 7% percentile. Mrs. Griffith also mentioned the percentiles by grades. She also presented data on NWEA Fall Math Testing. Quarter 1 CIA ELA Test shows 4<sup>th</sup> grade at 43% proficient, 5<sup>th</sup> grade at 43% proficient and 6<sup>th</sup> grade at 26% proficient. Quarter 1 Math Test data shows 4<sup>th</sup> grade at 48% proficient, 5<sup>th</sup> grade at 27% proficient and 6<sup>th</sup> grade at 47% proficient. She also stated that the 90 Day Plan includes discussing and analyzing math and ELA data in PLCs to include data charts and weekly exit ticket discussions. Positive Behavior Intervention & Support that includes greeting students each morning, daily morning announcements and PBIS Matrices, Assemblies and points to use in the PBIS store. Naaba continues to have student and family engagement that includes additional recesses, Monday clubs, interventions on behavior and academics, open houses, PAEC meetings, Thanksgiving lunch and Hanging of the Greens. Staff engagements have been happening as well. Mrs. Griffith provided staff and student Halloween pictures.

### **6.2 Blanco Elementary - Mrs. Spencer**

Mrs. Spencer provided a PowerPoint presentation that included demographics and staffing at Blanco Elementary which included the student population to be 140. She also mentioned the beginning of year and end of year data for Grades 1-3 in math to included IStation, Imagine Math and Edulastic. For ELA shows data in IStation, Galileo and Edulastic. Mrs. Spencer also mentioned NM-MSSA Data for 2023 which shows Grade 3 with ELA at 37% and Math at 37%, 4<sup>th</sup> grade with ELA at 27% and Math at 15%, 5<sup>th</sup> grade with 34% and Math at 18%, 6<sup>th</sup> grade at 32% and Math at 32%. The 90 Day Plan includes focus area #1: Layer 1 Math instruction and focus area #2: Layer 3 ELA Instruction. Professional Development in ELA includes ECLIPSE trainings for principals, weekly structured literacy for teachers, dyslexia and structured literacy for teachers provided by CES. Mrs. Spencer provided a chart for the MTLN Math Action Plan. She also provided several slide shows that included math study cycles, the “Bingo for Books” event and Tutoring & Learning Camps. She also mentioned PBIS and incentives that included a PBIS Rodeo twice a year, student spirit sticks, purchases at the Wildcat Store and the incentive trip to the Albuquerque Zoo. There are many community and family engagements at Blanco Elementary that includes an Open House, Holiday Food Drive, Monthly parent newsletters, Classroom Dojo, Parent/Teacher conferences and Winter & Spring music & art programs. Mrs. Spencer was names one of the NM True Heroes that will be announced November 16<sup>th</sup>. Mrs. Spencer thanked the board for all their support.

## **7.0 INFORMATION FOR THE BOARD**

### **7.1 Bloomfield Association of Classroom Teachers (BACT)**

No BACT Representative present.

### **7.2 National Education Association (NEA - Bloomfield)**

No NEA Representative present.

### **7.3 Public Commentary**

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

## **8.0 ACTION ITEMS**

### **8.1 Approval of Fundraiser Requests**

Fundraiser Requests are as follows:

\*Bloomfield High School

- BHS Band: Lanyard Charger
- BHS FFA: Dinner
- BHS Unique/Lifeskills: Fundraising at Craft Shows and other Events.
- BHS Boy's Basketball Booster:
  - >Yearly Group Sales >Tournament Series
  - >Free Throw-a-Thon
- BHS Softball Booster:
  - >Softball Apparel Catalog
  - >Snack Sale
- BHS Unique/Life Skills: Penny Wars

\*Mesa Alta Jr. High -Student Buy Outs

**Recommendation:** Superintendent recommends approval of the Fundraiser Requests

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Fundraiser Requests'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes      Yes  
 Tony DeHerrera Yes  
 Joel Gunn      Yes  
 David Salcido Yes

### 8.2 Approval of Activity Requests

Activity Requests:

- \*BHS FFA: District I FFA LDEs at McGee Park, Farmington, NM
- \*BHS Life skills/Transition Skills: Monthly Community Based Instruction Trips
- \*BHS JOM: UNM Senior Day, Albuquerque, NM
- \*BHS Guidance: San Juan College Senior Day, Farmington, NM
- \*Naaba Ani Music/Choir: Christmas Caroling, Bloomfield, NM

**Recommendation:** Superintendent recommends approval of the Activity Requests

**ORIGINAL - Motion**

Member (**Joel Gunn**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Activity Requests'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes      Yes  
 Tony DeHerrera Yes  
 Joel Gunn      Yes  
 David Salcido Yes

### 8.3 Approval of Student Nutrition Stipend

The Student Nutrition Program is requesting a stipend for the Central kitchen manager that has been training other staff to fill the Naaba Ani kitchen manager position due to being out for medical reasons.

**Recommendation:** Superintendent recommends approval of Student Nutrition Stipend

**ORIGINAL - Motion**

Member (**David Salcido**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Student Nutrition Stipend'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes      Yes  
 Tony DeHerrera Yes  
 Joel Gunn      Yes  
 David Salcido Yes

#### **8.4 Approval to Increase CYB Cook Hours**

Increase CYB cook hours from 4.25 hours to 6 hours due to unable to fill the position as a split shift position. This cook position will work 1.75 hours at BHS and 4.25 hours at CYB.

**Recommendation:** Superintendent recommends approval to Increase CYB Cook Hours

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**David Salcido**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Increase CYB Cook Hours'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes Yes

Tony DeHerrera Yes

Joel Gunn Yes

David Salcido Yes

#### **9.0 EXECUTIVE/CLOSED SESSION**

**9.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address personnel matters, specifically the Superintendent's Search. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session.**

Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called for. Amended.

#### **10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically the Superintendent's Search.**

Having no closed session, no reconvening was called for.

#### **11.0 ADVANCED PLANNING**

##### **11.1 Upcoming Events:**

\*November 30-December 2, 2023 - NMSBA Annual Convention

\*December 12, 2023 - Board of Education Meeting

#### **12.0 ADJOURNMENT**

##### **12.1 Approval to Adjourn Current Board Meeting**

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

#### **ORIGINAL - Motion**

Member (**Joel Gunn**) Moved, Member (**David Salcido**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes Yes

Tony DeHerrera Yes

Joel Gunn Yes

David Salcido Yes

Meeting was adjourned at 7:13 p.m.

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Board Member Signature	Title	December 12, 2023 Date Approved
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