

Meeting Date: 2/14/2023

Item Title: SPED Coordinator Contract Changes

Action Requested By: Desiraye Benavidez Presented By: Desiraye Benavidez

Action Requested: Approval of changing contract days for SPED Coordinator

Item Summary: Change contract days from 210 to 194

Brief History (if applicable):

A new staff member will be hired, who will have her diagnostician license at the end of the year. The position for a full time diagnostician is not available at this time so the new hire will be part-time SPED Coordinator and Diagnostician. Training the new hire so that when our Diagnostician retires in 2024, she can become our full-time diagnostician. Current contract days for Diagnostician is 194. When the new hire becomes our full-time diagnostician she will be use to the contract days and her pay will not decrease due to the diagnostician contract days.

Answer the following:

Request: Approval to changing contract days for SPED Coordinator from 210 to 194

Benefit or Impact to the District: We will be able to train her and not skip a beat when our Diagnostician retires.

Reason for Request: _____

Cost: _____ What Budget: 25153

Mandate: Yes No

Budget OR Grant: Budget: x Grant: _____

Summary By/Title: _____

Attachments: _____



Route for Staff Review:	Reviewed By:	Comments:
Not Applicable	_____	_____
Finance	_____	_____
Purchasing	_____	_____
Human Resources	_____	_____
_____	_____	_____
_____	_____	_____